

## Risks Specific to Canoes Rafted with Wheelchair Tracking

| COLUMN 1<br>SIGNIFICANT<br>HAZARD | COLUMN 2<br>WHO MIGHT<br>BE HARMED?            | COLUMN 3<br>RISK FACTOR<br>P x S | COLUMN 4<br>How is the Risk<br>Controlled?  | COLUMN 5<br>Further action needed<br>to control risk | COLUMN 6<br>Completion date |
|-----------------------------------|--|----------------------------------|---|--|-----------------------------|
| Capsizing                         | <b>Clients/visiting staff/<br/>Instructors</b> | 1x9=9<br><b>Low</b>              | <ol style="list-style-type: none"> <li>1. Procedures in Codes of Practice highlighting centre current practice on different activities.</li> <li>2. Instructor training, induction and monitoring</li> <li>3. Prevention better than cure.</li> <li>4. Nobody should normally be strapped to chair on water.</li> <li>5. Canoes with wheelchair tracking should only be used on the little lake.</li> <li>6. The number of people on the raft should be kept to a sensible minimum.</li> <li>7. Canoes with wheelchair tracking should only be used in appropriate weather conditions.</li> </ol> | Monitor instructor training and practice             | Daily                       |
| Wheelchair secured incorrectly    | <b>Clients/visiting staff/<br/>Instructors</b> | 1x9=9<br><b>Low</b>              | <ol style="list-style-type: none"> <li>1. Procedures in Codes of Practice highlighting centre current practice on different activities.</li> <li>2. Instructor training, induction and monitoring</li> <li>3. Only instructors trained in the use of clamps and tracking to put chairs onto tracking.</li> </ol>  | Monitor instructor training and practice             | Daily                       |

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|---|--|----------------------------------|---|--|-----------------------------|
| Swamping / sinking canoes.                                      | <b>Clients/visiting staff/<br/>Instructors</b> | 1x6=6<br><b>Low</b>              | <ol style="list-style-type: none"> <li>1. Procedures in Codes of Practice highlighting centre current practice on different activities.</li> <li>2. Instructor training, induction and monitoring</li> <li>3. Canoes with wheelchair tracking should only be used on the little lake.</li> <li>4. The number of people on the raft should be kept to a sensible minimum.</li> <li>5. Canoes must be fitted with properly inflated end and centre air bags prior to rafting.</li> </ol>          | Monitor instructor training and practice             | Daily                       |
| Falling into lake with wheelchair while getting on or off raft. | <b>Clients</b>                                 | 1x6=6<br><b>Low</b>              | <ol style="list-style-type: none"> <li>1. Procedures in Codes of Practice highlighting centre current practice on different activities.</li> <li>2. Instructor training, induction and monitoring</li> <li>3. Boats are to be secured to the bank to prevent drifting away from bank.</li> <li>4. Suitable ramp with bar underneath to stop slippage to be used.</li> <li>5. Rafting board has lip around edge to prevent chair going off the edge while being manoeuvred on or off.</li> </ol> | Monitor instructor training and practice             | Daily                       |

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|-----------------------------------|--|----------------------------------|--|--|-----------------------------|
| Raft coming apart on water.       | <b>Clients/visiting staff/<br/>Instructors</b> | 1x9=9<br><b>Low</b>              | <ol style="list-style-type: none"> <li>1. Procedures in Codes of Practice highlighting centre current practice on different activities.</li> <li>2. Instructor training, induction and monitoring</li> <li>3. Canoes with wheelchair tracking should only be used on the little lake.</li> <li>4. Only the purpose built rafting board and metal clamps are to be used.</li> </ol> | Monitor instructor training and practice             | Daily                       |